

Application to Participate in the Michigan e-file Program

Issued under authority of P.A. 281 of 1967. Filing is voluntary.

MI-8633

(Rev. 9-02)

You must complete and submit this form to participate in Michigan's e-file program (including on-line filing). An IRS Electronic Filer Identification Number (EFIN) and, if applicable, an IRS Electronic Transmitter Identification Number (ETIN) are required to complete this application.

Please type or print. ☐ **New Application** ☐ **Revised Application**

Firm's Legal Name as shown on the firm's tax return		EFIN	ETIN
Doing Business As (DBA) if other than the name above		FEIN and/or Social Security Number	
Mailing Address (Street, P.O. Box)		Web Site Address	
(City, State, ZIP Code)		Do you or your firm have any unfiled personal or business tax returns or unpaid tax liabilities due in the past 3 years? <input type="checkbox"/> YES <input type="checkbox"/> NO	
Contact Name		Alternate Contact Name	
Daytime Telephone Number ()	FAX Number ()	Daytime Telephone Number ()	FAX Number ()
E-mail Address (Helpful for future communications and updates.)		E-mail Address (Helpful for future communications and updates.)	

PREPARERS - PLEASE SUPPLY THE FOLLOWING INFORMATION

A. Do you want the above address published on Michigan Treasury's Web site? ☐ YES ☐ NO

If no, what address would you like published (if any)? _____

B. Name of the software package you plan to use: _____

C. Method of transmission:

☐ Direct to the IRS ☐ Indirect using your tax preparation software ☐ Indirect using a third party transmitter using other software

D. Acknowledgment mailbox identification (complete only if transmitting direct to the IRS).

From StAck if transmitting direct. ☐☐☐☐☐

The acknowledgment mailbox identification must be included in the proper field locations in both the federal and state records when transmitting returns. Michigan uses the state acknowledgment system operated by TaxNet Governmental Communications called StAck. StAck (State Acknowledgment Service) provides state acknowledgments for most states participating in the Fed/State e-file Program. Each preparer who selects software that does not provide an acknowledgment mailbox in the software must contact StAck and establish an account for an electronic mailbox through which acknowledgments can be downloaded to the transmitter's system. Please contact StAck at 828-349-5750 or sysadmin@state-ack.net for more information. Or visit their Web site at www.state-ack.net.

SOFTWARE DEVELOPERS - PLEASE SUPPLY THE FOLLOWING INFORMATION

E. Create a ten-character software developer ID number and enter here: ☐☐☐☐☐☐☐☐☐☐

F. Four-digit company ID number assigned by National Association of Computerized Tax Processors (if available) ☐☐☐☐

G. What method of transmission does your software allow? (Check as many as apply)

☐ Direct to the IRS ☐ Indirect using your tax preparation software ☐ Indirect using a third party transmitter using other software

H. Acknowledgment mailbox identification: ☐☐☐☐☐

I. On-line provider? ☐ YES ☐ NO

If yes, provide acknowledgment mailbox identification:

Note: Michigan requires a separate mailbox ID for on-line software.

☐☐☐☐☐

J. Web site address, if any _____

Continue and sign on page 2.

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APPLICANT AGREEMENT

Under the penalties of perjury, I affirm that I have examined this application and any accompanying information, and to the best of my knowledge and belief it is true, correct, and complete. This firm and its employees will comply with all provisions of the Internal Revenue Service Publication 1345, *Handbook for Electronic Filers of Individual Income Tax Returns*, and any requirements specified by the Michigan Department of Treasury for the years of participation. I understand that if this firm is sold or its organizational structure is changed, acceptance for participation is not transferable; a new application must be filed. I further understand that noncompliance will result in the firm no longer being allowed to participate in the program. I am aware that I must be accepted by the Internal Revenue Service to enable my participation in the Federal/State Electronic Filing Program. I am authorized to make and sign this statement on behalf of the firm.

Name and Title of Firm Official and/or Principal Owner (please type or print)

Signature of Firm Official and/or Principal Owner

Date

If you have questions, please contact the Alternative Filing Office at 517-636-4450 or MIefile2D@michigan.gov or visit our Web site at www.michigan.gov/treasury and look under the e-file Quick Link. Deaf, hearing or speech impaired persons may call 517-636-4999 (TTY).

Mail or fax completed application form to:

Alternative Filing Office
Michigan Department of Treasury
P.O. Box 30058
Lansing, MI 48909
Fax: (517) 636-4444

Applications are processed within 1-2 business days. Once processing is complete, you are authorized to e-file returns with Treasury. An acceptance letter and handbook will be mailed within 1-2 weeks.